

2) Notice for Course Registration

To enroll in a class, course registration must be completed during the course registration period.

- We will not be able to finalize your course registration if you have not properly completed the registration procedure.
- You will not receive credits for the course if you do not have the course registered.
- You are not allowed to attend class if you do not have the course registered.
- All CGE courses require preliminary registration (called "Advanced Registration").
- You may not register for a course for which you have already gained credits in the past. The only exception is when you have received an F grade (failure).
- Please make sure to check/confirm the contents of the course before registration.
- Students with disability: If you have concerns about taking part in a class (seminar, experiment, practicum, language course, etc.) due to your conditions, please contact the Office of the Center for Global Education and Japanese Language prior to course registration. We may be able to accommodate your needs under our commitment to provide "reasonable accommodation" for your needs.

① Credit Registration Limit

The credit registration limit of CGE Students may vary according to their home university as below.

Type of student	Student ID (●● Shows year of enrollment)	Credit
Exchange Students	2991●●1001-, 2001-	Students can register for courses up to a total of 15 credits each semester
Students under university-level agreement (Fee-based Program)	2991●●1501-, 2501-	Students can register for courses up to a total of 15 credits each semester. If you register for more than the limit, you must pay 21,000 Japanese Yen per credit.

Students must take more than 7 classes (1 class: 90 minutes) per week. It is designated by law.

② Institution of Liberal Arts (ILA) Subjects

Exchange students who are native English speakers or have proven to have English proficiency equivalent to a native speaker may also enroll in up to 3 subjects offered by the ILA after due consideration. ILA subjects are conducted at native level English and focus mainly on Japanese culture and society. Request to register for ILA subjects may not always be granted as many ILA subjects limit the number of students per class.

③ Japanese Language and Culture Subjects

CGE students are also permitted to enroll in Japanese Language Courses up to 3 credits and at a level in accordance with their Japanese level. However, requests to register for Japanese Culture subjects may not be granted unless Japanese Culture subjects are a course requirement of your home university.

Procedures for registering for ILA subjects and Japanese Language subjects will be explained during the Course Guidance session.

(3) Educational Support Fee

For students enrolled in 2022 academic year:

2,500yen "Educational Support Fee" will be charged each semester. The purpose of this fee is to improve and update our educational environment. All registered students of Doshisha University are required to pay it. Students who are required to pay will receive separate payment instruction.