In this program guide, students of the Global Education Module are referred to as "GEM Students" and students of the Japanese Language and Culture Module are referred to as "Nichibun Students"

## Index

Email	forward	setting
	∃mail	Email forward

•	Academic Calendar for the	Center for Global F	ducation and Japanese Studie

<al><li><al style="list-style-type: square;">All Students&gt;</al></li> <li>I. Notice and Information from the University3</li> </al>	VIII. Suspension of Train/Bus Services, Typhoon Warnings, Emergency Warnings and Class/Final Examination Schedule Changes			
II. Contacts for Faculty and Office Hours7	3			
·	IX. < GEM Students > 55			
III. Academic Affairs······9	1. Academic Affairs·····56			
· Credit System	(1) Japanese Language Placement Test			
· Class Times	(2) Course Registration			
· Lecture Cancellation	2. Course List 58			
· Makeup Classes				
· Intensive Lectures	X. < Nichibun Students > · · · · 6 l			
· Class System	1. Academic Affairs······63			
· Examination	(1) Japanese Language Placement Test			
· Academic Performance	(2) Course Registration			
· Inquiries Regarding Grades	2. Course List85			
· Attendance				
Reference-1: Report Cover Sheet	· Imadegawa Campus Map			
Reference-2: Report of Absence				
IV. Student ID card and Student ID Number3 I				
V. Changing the Module of Study33				
VI. Campus Life35				
Change of email address, residence address and				
phone number				
2. Request for Certificates				
3. Student Discount Card				
4. How to buy a Student Commuter Pass				
5. Use of Computers				
6. User ID				
7. Library and Reading Room				
8. Doshisha Global Archives (DGA)				
VII. Regulation ······45				